

# ***DRAFT - City of Edna Bay - Special (Postponed Regular) Meeting***

## **1 — Meeting Date, Place and Call to order:**

This Regular meeting was held on Monday, August 17th, 2026 at the Edna Bay School and via WebEx. Mayor Poelstra called the meeting to order at 6:02 PM.

## **2 — Roll Call:**

|                |                                    |                  |
|----------------|------------------------------------|------------------|
| Tyler Poelstra | - Mayor / City Council             | (Present)        |
| Sandy Henson   | - Vice Mayor / City Council        | (Present)        |
| Myla Poelstra  | - Clerk + Treasurer / City Council | (Present)        |
| Mike Williams  | - City Council                     | (Present - Tele) |
| Jay Towne      | - City Council                     | (Present)        |
| Louise DiPaolo | - City Council                     | (Present - Tele) |
| Caleb Kitson   | - City Council                     | (Present)        |

## **2.1 — Public Participants:**

|                    |                        |                   |              |                      |
|--------------------|------------------------|-------------------|--------------|----------------------|
| Sam Poelstra       | Joe Wargi              | John McCleary     | Sarah Yellen | Roger DiPaolo (Tele) |
| Lee Reinard (Tele) | Tony Hendershot (Tele) | Katie Buss (Tele) | Fran Rhodes  | Mike Brown           |

## **3 — Consent Agenda:**

### **A: Approval of Meeting Agenda:**

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### **B: Approval of Prior Meeting Minutes:**

The following minutes were presented for review:

1: Regular Meeting Minutes of July 13th, 2026 - No comments or questions.

Consensus of the public attendants was taken in favor of the consent agenda, there were no questions.

### **Motion:**

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor Towne*

- **Approved by unanimous vote of the council**

## **3.1 — Business:**

### **Old Business:**

- a) Purchasing Additional Rock to Improve Road Surfaces, Discussion and Decision.

### **New Business:**

- a) Appointing 3 Volunteer Election Judges for the 2026 General Election, Discussion and Decision.

## **4 — Mayor's Report:**

Mayor Poelstra reported that there were some questions out to Division of Forestry regarding approval for the City to maintain the section of road from the corner by Christian Rotolla's through the dark forest to the Y by Carwash Spring. There are also a few calls into the USFS regarding approval for the City to grade / fill potholes from the Y through to the bulk fuel facility. Tyler cut out the frayed cable in the LTF that was marked in orange.

Mayor Poelstra reported that there is still no conclusion on the transfer of the DOT harbor to the City.

The new voltage regulator for the City fire truck arrived and Tyler installed it. He has cleaned contacts, fixed the steering console, and restored function of the electrical items in the fire truck. He is now working on taking items off of the front of the truck so the plow hardware can be installed.

The Bulk Fuel Facility received a new load of fuel. Prices are down almost a dollar on this load.

Joe Wargi put 24 loads of fines on the worst areas of the roads around Edna Bay to improve road conditions. Once the road has been graded a few times the material will be spread out and smoothed further.

AP&T has been working on the long distance phone issue in Edna Bay. It is an upstream issue beyond their control, but they indicated it should be resolved within 30 days. The teleconference line is now working again.

There are 3 seats up on the City Council this year; Jay Towne, Louise DiPaolo and Caleb Kitson. All 3 incumbents have indicated their intent to to run for their seats again.

Fran Rhodes asked if there could be a “Kids Don’t Float” label applied or painted onto the new bench at the dock so people know float coats are stored there. Tyler said he would check with the Craig Police Dept to see if they would be able to provide a new roll-on sticker like they did before, and if not, see if there are volunteers to paint one onto the bench.

Mayor Poelstra said he would start inquiring with divers to evaluate attachment points and replace the zinc anodes on the breakwater.

## **5 — Clerk’s Report:**

Myla Poelstra had nothing new to report.

## **6 — Treasurer’s Report:**

Copies of the Treasurer’s Report were available online. There no questions.

## **7 — Committee Reports**

### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported that he is planning to get the fish cleaning station installed and the hand rails on the gangway re-affixed soon. He wants to make it a weekend project.

John Dodson asked why we can’t have volunteers work on installing these items on the dock. Tyler noted that even volunteers working over the water on a City project must be covered with required insurance, and it is costly. Tyler typically volunteers because he is already covered for over-the-water work as BFF Manager.

### **7.2 — Road Committee:**

Mike Williams (Road Chairman) gave a brief report on the Edna Bay road conditions.

John Dodson asked what it would take for the City to develop another rock source for the community. Tyler explained the logistical challenges in creating a new rock source. In summary, it is unfeasible at this time.

Mike Brown asked if some material could be applied to his road. There are a few areas that have degraded. He is thinking it could use up to a half-dozen loads to cover the worst areas. Tyler said he has inspected the road recently and identified a few areas that could be the focus for added material.

### **7.3 — EMS Committee:**

Myla Poelstra (Squad Captain) had no report. She said she hadn’t gotten to posting a roster, but will get it taken care of.

### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman) had no report.

### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief) not present.

Mayor Poelstra said that he had spoken with Brian about holding a fire drill. Brian is working on repairing the fire pumps and then he will be ready to hold a drill.

Jay Towne is working on building a set of maps that show where the fire ponds are at each residence. These will be laminated and stored in the fire truck.

## **7.6 — Fish & Game Advisory:**

Myla Poelstra (F&G Secretary) said she will get the meeting notice posted this week.

## **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) said we took a load of fuel. He will continue to closely monitor prices and adjust them as needed. He anticipates there will be further spikes and fluctuations.

## **8 —**

### **Old Business**

#### **Item A - Purchasing Additional Rock to Improve Road Surfaces:**

Mayor Poelstra said at the last meeting we discussed putting 24 loads on the worst areas of the roads around the bay and then revisiting the topic to see how far we got and if we wanted to apply more.

Additional rock can only be applied where the City has authority. The worst areas of road remaining are managed by the Division of Forestry and USFS. Greg Staunton retired a few months ago. Tyler has spoken with one of the new foresters at DOF and anticipates good conversation with them. The call went well and it sounded likely that the City could obtain the easement from the corner by Christian's through to the Y. The USFS will need to grant approval before grading or pothole filling can be performed on USFS road 1525.

Councilman Towne feels that the added fines on the road have really improved the quality of the road. Councilor DiPaolo agreed. Mayor Poelstra asked if there was agreement to purchase and apply additional fines. The consensus was to look at applying more fines. A discussion on priority areas and estimated load counts then took place.

The following areas and approximate load counts were established for a total of 30 loads:

- 6 loads from the corner of Christian's to the bridge (Pending Division of Forestry approval)
- 6 loads on Holbrook in two of the worst areas of the road that have been heavily eroded
- 12 loads from the bridge past Christian's to the Y at USFS road 1525 (pending Division of Forestry approval)
- 2 loads to shovel fill potholes on USFS road 1525 at the Y through to the harbor (pending USFS approval)

Consensus was to agree to purchase up to 30 more loads of fines and apply them to the Edna Bay roads, no objections were noted.

#### **Motion:**

Councilman Towne moved to agree to purchase up to 30 loads of fines at \$300 per load from Davidson Enterprises for the Edna Bay Roads.

- *Seconded by Councilor Henson*

- **Approved Unanimously by vote of the council**

Fran Rhodes asked if the City Snow Plow Policy would be changed to include the road grader, or if a new one was needed. Mayor Poelstra explained how the snow plowing decisions are reached for the road grader and clarified that only in an emergency would a contractor be hired to use their equipment to plow. In those type of situations involving a private contractor, the Snow Plow Policy applies.

For the City grader operator, he is managed as an employee of the City and plowing is conducted based on need and community feedback on the condition of the road. A new policy is not necessary for the road grader. Communication is the best method to determine how and where roads are plowed. In both cases where the City grader is used or a contractor is hired under the Snow Plow Policy, they are at-will and as available. The City is under no obligation to provide snow plow services.

Fran thanked Mayor Poelstra for answering her question.

## **9 —**

### **New Business**

#### **Item A - Appointing 3 Volunteer Election Judges for the 2026 General Election:**

Mayor Poelstra nominated Roger DiPaolo, Katie Buss, and Lee Reinard to be Election Judges for the 2026 General Election. They have all accepted. Fran Rhodes volunteered to an alternate, followed by John Dodson.

Consensus was in favor accepting the Election Judge nominations, no objections were noted.

**Motion:**

Mayor Poelstra moved to nominated Roger DiPaolo, Katie Buss, and Lee Reinard as Election Judges for the 2026 General Election with Fran Rhodes as an alternate.

- *Seconded by Councilor Kitson*

- **Approved Unanimously by vote of the council**

**10 —**

***Persons to Be Heard***

Sandy Henson wants to bring to everyone's attention that the Charlie Creek Boardwalk needs repairs and asked for it to be on the next agenda.

Sarah Yellen stated that the Church has a group of missionaries coming in September that could do the work, but they will need supplies.

Katie Buss wanted to thank Caleb Kitson for managing the harbor so well and collecting all the fees from neighbors.

***Adjournment***

Mayor Poelstra moved for the meeting be adjourned.

Motion to adjourn seconded by Councilor Towne.

Meeting adjourned at 7:08 PM.